



PRE-INSPECTION CHECKLIST

Prior to inspection, the following items must be completed and returned to the Mesa County Office of Emergency Management:

- 1. Application for an Ambulance Service License.
2. Certificate of Motor Vehicle Condition form completed for each ambulance.
3. Certificate of Insurance showing the required liability coverage or proof of indemnification:
a. Motor Vehicle Insurance:
i) Bodily injury \$1,000,000 per occurrence
ii) Property damage \$1,000,000 per occurrence
b. Statutory Worker's Compensation Insurance:
c. General Liability and Property Damage Bodily Injury:
i) Each person \$1,000,000
ii) Each accident \$1,000,000
iii) Policy must be \$1,000,000 per occurrence and \$1,000,000 aggregate including bodily injury and property damage.
d. Professional Liability Coverage:
i) Per occurrence \$1,000,000
ii) Aggregate \$3,000,000
e. Proof of Indemnification:
4. Documentation that information regarding the level of professional liability insurance the ambulance service carries was provided to employees.
5. Current Roster of Personnel who provide EMS service in Mesa County.
6. Copies of the ambulance service's Policy and Procedure Manual and Operational Protocols.
7. Check or money order for the Ambulance Service License and Permits for each ambulance. Fees: \$100 for the Ambulance Service License \$20 for each Ambulance Permit
8. Checklist of Radio Frequencies the agency proposes to use.

*Inspections will not be scheduled nor completed until all of the appropriate paperwork and fees are received by the Mesa County Office of Emergency Management.

** Changes to information submitted in the application shall be submitted to the Mesa County Office of Emergency Management within thirty days of such change(s).